

**STANWOOD~CAMANO
COMMUNITY FAIR (SCCF)**

August 2, 3, & 4, 2019

PO Box 901
Stanwood, WA 98292
360-629-4121

2019 Application & Contract for Self-Contained Space

Name of business/organization: _____

Contact Person: _____ Business Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ - _____ Email: _____

Type of business: _____ Item(s) to be sold in your booth: _____

Size of space needed: _____

If you require electricity, what will it be used for? _____

- Due to limited resources, only one 10 Amp power circuit will be available for each booth. Vendors are required to supply their own power cord (Power supply may be up to 100' away from booth, so be prepared with appropriate cords)
- As per fire code, no household extension cords may be used outdoors. ONLY 12/3 SO Cords (outdoor rated weather resistant cords) or larger (ie.10/3) may be used. SCCF will not supply any cords. Vendors are required to bring their own cords.
- Additional power is available at an additional cost. **Vendors MUST Complete and return the Electrical Application with their vendor application if addition power is needed. The Electrical form is available on the SCCF website, or by calling (360) 629-4121**

Booth Fee: 10X10 \$275 - Each additional 10x10 space will be \$200..... \$ _____

Vendors are required to provide their own tent. All products and displays must be contained within the allotted space and must not overflow into walkways or fire lanes. All items not in compliance will be removed without notice if the above rules & regulations are not followed.

Less deposit Date _____ Amount: \$ _____

Booth fee now due..... \$ _____

You will receive 12 day-passes included with your booth rental. Additional passes are priced as follows, and WILL NOT be available at this price after June 1, 2019..... \$6.00 each # _____ \$ _____

3-Day Parking Passes are available but limited to 2 per booth. Vendor Parking Passes must be purchased with this application and will not be available After June 1, 2019..... \$25.00 each # _____ \$ _____

Overnight Dry Camping \$30.00..... \$ _____

TOTAL AMOUNT OF MONEY ENCLOSED..... \$ _____

There will be a \$25.00 charge for all returned checks plus any bank charges.

Please send your completed contract & application with signature, booth fee, and certificate of insurance no later than June 1, 2019. There will be a \$50.00 charge for payments made after this date. Remember to keep a copy for your records.

For Fair Office Use Only

Deposit Amount: _____ Date: _____
Balanced Received: _____ Date: _____ Received By: _____ Check#: _____

VENDOR CONTRACT

The Stanwood Camano Community Fair (The Fair) Hereby grants exhibitor space on the Stanwood Camano Community Fairgrounds during the 2019 fair to _____ during the dates of August 2, 3, 4, 2019. The vendor agrees to pay The Fair, a booth fee for the three day event. The booth fees, application & contract as well as Certificate of Liability Insurance are due by June 1, 2019. The vendor shall sell only those items listed and approved on the submitted application.

Application, Contract, and Booth Spaces

- All booth spaces will be filled on a first come first serve basis. We do our best to fulfill booth requests but based on our set-up plan it may not be possible. The ultimate decision remains that of The Fair Manager.
- All product and display items must be contained within your booth and not overflowing into walkways or fire lanes. Your items will be removed without notice if rules are not adhered to.
- All vendors must have a Certificate of Liability Insurance naming the Stanwood Camano Community Fair as the additionally insured. Due no later than June 1, 2019.
- This Application & Contract allows the vendor to utilize the designated booth space during the Fair. This space can not be sublet or transferred to any other person, firm, organization, or entity. Vendor shall be responsible for payment of all Local, State, and Federal Taxes.
- Vendor agrees to all policies outlined in the 2019 Stanwood Camano Community Fair Policy Booklet.
- We reserve the right to make changes to the enclosed schematic (map) as needed and without notice.
- **Cancellations made after June 1, 2019 will not be refunded.**

Food Vendors

- The Fair requires each food booth to use a cash register to record all sales. A copy of your register tape must be submitted to the office with your daily concession report.

Set-up & Take Down

- Vendors may begin their set up on Wednesday, July 31, 2019. Set-up must be completed by Friday August 2nd, at 8am.
- Absolutely no cars will be allowed on the fairgrounds after 8:30 am each morning. Also, no cars will be allowed on the Fairgrounds prior to the end of the last show each evening. Please refer to the Entertainment schedule for these times.
- **Take Down on Sunday, August 4, 2019 may not take place until after 6:30pm. Cars will not be allowed on the fairgrounds until this time for the safety of our fair patrons**

Business Hours

- **Vendor and Food booths must be open and attended at all times during normal fair hours, 9am – 9pm Friday and Saturday, 9am - 6pm Sunday**

Parking & Camping

- **Vendors may purchase 3-Day parking passes at a cost of \$25.00 each . This cost is billed with your booth and passes will not be available at a later date.**
- Also available, free parking & shuttle service at Stanwood High School. The service runs every 15 mi during fair hours
- If you wish to camp during the fair you must reserve your space in advance. When making your reservations, indicate the size and type of unit (motor home, trailer, tent, etc...)
- Camping is via a dry site only, no sewer or water hook-up.
- **Under no circumstances will vendors be allowed to camp in their booth on the fairgrounds.**
- There is no power available for camping

Booth space and placement is on a first come first serve basis. No space will be assigned until the Fair Manager receives all properties of the agreement/contract.

HOLD HARMLESS AGREEMENT

THE OWNER(S) OF THE EXHIBIT(S) RELEASES THE STANWOOD/CAMANO FAIR FROM ANY LIABILITY TO PROPERTY OR PERSONS WHILE SUCH PROPERTY OR PERSONS ARE ON THE STANWOOD/CAMANO COMMUNITY FAIRGROUNDS.

Stanwood Camano Community Fair, Manager: _____ Date: _____

Exhibitors Signature: _____ Date: _____